



Massachusetts School Building Authority

Deborah B. Goldberg
Chairman, State Treasurer

James A. MacDonald
Chief Executive Officer

John K. McCarthy
Executive Director / Deputy CEO

March 2, 2022

Mr. Fidel A. Maltez, Town Manager
Town of Reading
Reading Town Hall
16 Lowell Street
Reading, MA 01867

Re: Town of Reading, J. Warren Killam Elementary School

Dear Mr. Maltez:

I am pleased to report that the Massachusetts School Building Authority (the “MSBA”) Board of Directors voted to invite the Statement of Interest (the “SOI”) for the J. Warren Killam Elementary School in the Town of Reading (the “Town”) into the MSBA’s Eligibility Period. The 270-day Eligibility Period formalizes and streamlines the beginning of the MSBA’s grant approval process and benefits the Town by providing a definitive schedule for the completion of preliminary requirements, assisting with the determination of financial and community readiness, and identifying needs for planning and budgeting. Successful completion of all activities in the Eligibility Period will allow the Town to be eligible for an MSBA invitation to Feasibility Study.

Invitation into the Eligibility Period is *not* an invitation to Feasibility Study. Moving forward in the MSBA’s process requires collaboration with the MSBA, and an invitation to Feasibility Study will require a further vote of the MSBA Board of Directors. Communities that “get ahead” of the MSBA without MSBA approval will not be eligible for grant funding.

Additionally, the Town’s vote by the Board of Directors approving a potential grant will be no sooner than July 1, 2024. To qualify for any funding from the MSBA, local communities must follow the MSBA’s statute and regulations, which require MSBA partnership and approval at each step of the process.

The Town’s Eligibility Period will commence on June 1, 2022 and conclude on February 27, 2023. During this time, the Town must complete the preliminary requirements in accordance with the schedule on page three of this letter. The first item that requires completion by the Town is the Initial Compliance Certification, which will be sent to the Town electronically two weeks prior to its commencement date, on May 18, 2022.

The ability of the Town to complete the preliminary requirements within the 270 days does not guarantee an invitation into the MSBA Capital Pipeline. Further, if the Town cannot complete

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the preliminary requirements within the 270-day Eligibility Period, the MSBA will require the Town to withdraw its SOI, and the Town will have to re-file an SOI during the next open SOI filing period and/or when the Town has the required financial and community support.

If the Town has concerns about meeting any of the deadlines set forth on page three of this letter, please notify the MSBA in writing by June 1, 2022. If you have questions or would like additional information regarding the Eligibility Period, please refer to our website (<http://www.massschoolbuildings.org/building/prerequisites>) and/or contact Jennifer Flynn at the MSBA (Jennifer.Flynn@MassSchoolBuildings.org).

I look forward to continuing to work with you throughout the MSBA's grant program process. As always, feel free to contact me or my staff at (617) 720-4466 should you have any questions.

Sincerely,



John K. McCarthy
Executive Director

Cc: Legislative Delegation
Karen Herrick, Chair, Reading Board of Selectmen
Thomas Wise, Chair, Reading School Committee
Dr. Thomas Milaschewski, Superintendent, Reading Public Schools
File: 10.2 Letters (Region 3)

Eligibility Period Schedule of Deliverables

Town of Reading J. Warren Killam Elementary School

MSBA Board of Directors Meeting – March 2, 2022

Eligibility Period Commences – June 1, 2022		
MODULE ONE - Eligibility Period		
Deliverable	Days	Due Date and Status
Initial Compliance Certification	30	July 1, 2022 Required
School Building Committee	60	July 31, 2022 Required
Educational Profile Questionnaire	90	August 30, 2022 Required
Online Enrollment Projection	90	August 30, 2022 Required
Enrollment/Certification Executed	180	November 28, 2022 Required
Maintenance and Capital Planning Information	180	November 28, 2022 Required
Local Vote Authorization	270	February 27, 2023 Required
Feasibility Study Agreement	270	February 27, 2023 Required
Eligibility Period Concludes – February 27, 2023		

Note: If the District has concerns about meeting any of the following deadlines, please let the MSBA know by June 1, 2022. The MSBA will require districts that are unable to complete the preliminary requirements within the timeframes noted for each to withdraw its SOI and reapply when the District has the financial and community support required.