



Office of the Town Manager
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To: Reading Select Board
Town Department Heads
Town Clerk
From: Robert W. LeLacheur, Jr. CFA
Date: August 10, 2021
RE: Letter of Resignation
CC: Town Counsel

This letter of resignation is to become effective at the close of business on February 25, 2022.

It is submitted in advance in order to fulfill the requirements of the Reading Home Rule Charter Section 5.1; Section III B. of the Employment Agreement between the Town and myself dated October 20, 2018 and effective August 1, 2019; and under the Select Board Personnel Policies in effect on August 10, 2021.

This notice should easily give the Board sufficient time to find the next Town Manager, and also assist the new School Department financial team in submitting a balanced FY23 budget to the Finance Committee in time to meet the annual Charter deadline.

It has been a distinct pleasure to serve all members of the Reading community for the past sixteen years. It has been my great honor to work with such a fine group of colleagues during that time.

I would especially like to thank everyone for their words of encouragement and thanks along the way, and wish you all good health and safety in the coming years.

Respectfully submitted,

Robert W. LeLacheur, Jr. CFA
Town Manager